



Public Health
Protect. Promote. Prevent.

ORDINANCE 2024-0-01

**PUTNAM COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH FEE SCHEDULE**

WHEREAS, the Putnam County Board of Health recommends adoption of the Environmental Health Department Fee Schedule attached hereto and incorporated herein as Exhibit “A”.

NOW THEREFORE BE IT ORDAINED by Putnam County, Illinois, acting by and through the County Board that it adopts the Putnam County Health Department Environmental Health Fee Schedule attached hereto and incorporated herein as Exhibit “A”, in accordance with the authority and provisions granted to the Putnam County Board and Putnam County Board of Health pursuant to Counties Code, 55 ILCS 5/5-25013.

SECTION 1. Title – This Ordinance shall be known as and may be cited as “The Putnam County Health Department Environmental Health Fee Schedule Ordinance”.

SECTION 2. Conflicts – This Ordinance shall supersede all Putnam County and Putnam County Health Department Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance and said Fee Schedule.

SECTION 3. Effective Date – This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form with the Fee Schedule contained herein going into effect April 16, 2024.

PRIVATE SEWAGE DISPOSAL PERMITS

Residential Contractor Installed Subsurface System	\$150
Surface Discharging System	\$200
Homeowner Installed System	\$200
Non-Residential System	\$200

SEPTIC EVALUATION FEES

Septic and Water System Evaluation	\$250
Septic System Evaluation	\$150
Water System Evaluation	\$150
Additional Visits to Property	\$75

SUBDIVISION PLAT REVIEW FEES

Plat Review – First Lot	\$150
Plat Review – Each Additional Lot	\$100

CONTRACTOR ANNUAL REGISTRATION

Sewage contractors (installers and pumps) Registration	\$100
Well Contractor Registration	\$100
Closed-Loop Well Contractor Registration	\$100

WELL PROGRAM PERMIT AND INSPECTION FEES

Water & Geothermal Well Permit (fee maximum set by IDPH)	\$100
Water & Geothermal Well Inspection Fee	\$100
Well Sealing Permit not in conjunction with drilling a new well.	\$50

WATER SAMPLING FEES



Water sample collected by Health Department	\$50
Test Kit (Coliform Bacteria Only)	\$15

FOOD SANITATION PROGRAM ANNUAL FOOD LICENSE FEES

Category I Establishment	\$200
Category II Establishment	\$150
Category III Establishment	\$100

New establishment and/or change of licensee licenses will be prorated from the beginning of the first month of operation according to the Putnam County Food Sanitation Ordinance.

FOOD ESTABLISHMENT ANNUAL LICENSE RENEWAL LATE FEES

1 to 15 Days after expiration	\$100
16 to 31 Days after expiration	\$200

TEMPORARY FOOD ESTABLISHMENT LICENSE FEES

3 – 14 Consecutive days in one location/event	\$55
Organizations having a current valid Putnam County Food License:	No Charge

FOOD ESTABLISHMENT PLAN REVIEW FEES

New Establishment	\$200
Change of Licensee	\$150
Remodel	\$150
On-site Consultation (with out Plan Review)	\$100

REINSTATEMENT/RE-INSPECTION FEES

Re-inspection of critical violations not corrected at time of inspection	\$100
Re-inspection of violation of Smoke Free Illinois Act	\$100
Second Violation of Smoke Free Illinois Act	License to Operate Suspended
Reinstating suspended license	\$200



PASSED AND APPROVED 28th DAY OF October, 2008.

AMENDED February 22nd, 2016


AMENDED April 16th, 2024



 Putnam County Board of Health



 Putnam County Board

ATTEST: 

 Putnam County Clerk

